



**City Clerk's Office**

**PUBLIC FIREWORKS DISPLAY  
Permit Application**

Applicant:		Permit #:
		Receipt #:
Date complete application received:	Date license issued or denied:	
Applicant <input checked="" type="checkbox"/>	<b>APPLICATION REQUIREMENTS:</b>	Staff <input checked="" type="checkbox"/>
	Completed application form and all additional materials  <b>COMPLETE APPLICATION AND ALL MATERIALS MUST BE SUBMITTED 30 DAYS BEFORE EVENT!</b>	
	Required information to accompany this application: <input type="checkbox"/> Copy of Pyrotechnician's certifications and licenses <input type="checkbox"/> Copy of Pyrotechnician's government-issued photo ID <input type="checkbox"/> Description of fireworks to be used in the display <input type="checkbox"/> Diagram of the mortar for flame effects <input type="checkbox"/> Diagram of the mortar racks <input type="checkbox"/> Procedure for sequence of operations for ignition of fireworks and flame effects <input type="checkbox"/> Communication plan <input type="checkbox"/> Safety plan <input type="checkbox"/> Site plan	
	Application fee – \$120.25 + Fire Dept. Inspection Fee \$65.00 = <b>\$185.25</b>	
	Contact Fire Department for inspection	
	Certificate of insurance (\$1,000,000.00)	
<b>STAFF USE ONLY:</b>		
	City of Meridian Fire Department inspection + approval	

*THIS APPLICATION SHALL NOT BE CONSIDERED COMPLETE  
UNTIL STAFF HAS RECEIVED ALL REQUIRED INFORMATION.*



**APPLICANT INFORMATION**

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Applicant name: \_\_\_\_\_

Cell Phone number: \_\_\_\_\_ E-Mail address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Physical address: \_\_\_\_\_

**Name and physical address of agent upon whom service of process may be made in Idaho**  
*(person responsible for receiving legal documentation on behalf of Applicant):*

\_\_\_\_\_

**PROPERTY OWNER INFORMATION**

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Property Owner Name: \_\_\_\_\_

Cell Phone number: \_\_\_\_\_ E-Mail address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Physical address: \_\_\_\_\_

Name and physical address of registered agent for service of process:

\_\_\_\_\_

**PYROTECHNICIAN INFORMATION**

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Pyrotechnician(s) Name(s): \_\_\_\_\_

Cell Phone number: \_\_\_\_\_ E-Mail address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Physical address: \_\_\_\_\_

Name and physical address of registered agent for service of process:

\_\_\_\_\_

Company name: \_\_\_\_\_

Copies enclosed:  Pyrotechnical certifications and licenses  Government-issued photo ID



## **FIREWORKS DISPLAY & STORAGE INFORMATION**

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Date and time of public fireworks display (include set up, inspection time, display and length of show)

\_\_\_\_\_

Physical address of site of public fireworks display: \_\_\_\_\_

\_\_\_\_\_

Physical address(s) and description of fireworks storage area, including capacity and description of storage containers to be used (type, dimensions): \_\_\_\_\_

\_\_\_\_\_

Dates fireworks are to be stored at this location(s): \_\_\_\_\_

## **ADDITIONAL APPLICATION MATERIALS**

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**All of the following documents and materials must be submitted with this application (continued on next page).**

- Description of fireworks to be used in the display, including:
  1. Detailed list of devices to be used in each display per show which shall include number and type of all devices to be used, including classification (e.g., aerial shell, cake, mine, salute, ground display piece, comet, lance, etc.), type of match to be used (e.g., black, electric, quick match, etc.), and whether the fireworks are to be chain fused or individually shot.
  2. Detailed list of flame effects to be used per show which shall include classification of effect (e.g., gas mine, ghost mine, etc.).
  3. Detailed list of lift charges for gas mines including grams, type of powder, sealing method of charge, fuel type (e.g., gas, diesel, mixture, cremora, LPG, etc.), and type of match used.
  4. Diagram of the mortar for flame effects showing pipe schedule size, wall thickness, height, width, and securing methods.
  
- Diagram of the mortar racks detailing elevation of rack (if raised location provide elevation) rack location (ground, trailer, stand, etc.) construction elements of rack, mortar pipe schedule including type, size, wall thickness, height, width, and rack securing methods.
  
- Diagram of the mortar for flame effects (including pipe schedule size, wall thickness, height, width, and securing methods)



- Diagram of the mortar racks detailing elevation of rack, rack location (ground, trailer, stand, etc.), construction elements of rack, and mortar pipe schedule including type, size, wall thickness, height, width, and rack securing methods
- Procedure for sequence of operations for ignition of fireworks and flame effects, including ignition method (electronic, manual, automatic, etc.); controller manufacturer, model, and type (automatic, handheld, manual); number of manual and electronic shooters, and source of manual ignition (fusee, torch, portfire, etc.)
- Communication plan, including contact information and communication methods for exchange of information between the permit holder, property owner, pyrotechnician, and Meridian Fire Department before, during, and after the display
- Safety plan, including:
  1. Protocols for stopping the show for emergency response personnel, catastrophic failure, operator injury, hazardous debris falling on spectators, hazardous conditions, and crowd control issues;
  2. Actions to be taken in the event that a shell fails to ignite in or discharge from a mortar, fails to function over the fallout area or other malfunctions;
  3. Reporting methods and procedures for manually unfired shells including marking and warning of hazard to site personnel, and
  4. Disposal methods for unfired shells found in the post display sweep.
- Site plan, including:
  1. Detailed layout of site, including all separation distance measurements;
  2. Detailed layout of discharge site, including the location of all devices to be used during show, their required separation distances, and location of controllers;
  3. Location of all spectator areas;
  4. Detailed layout of fallout area, including offset measurements;
  5. Detailed layout of preparation area, including 100-foot separation distance;
  6. Detailed layout of fireworks storage area, if on site;
  7. Buildings on or in proximity to the display site;
  8. Highways, streets, or alleys;
  9. Special hazard locations (e.g., combustible fuel, flammables, explosives, toxic substances, places of detention and correction, health care facilities);
  10. Location of possible overhead obstruction locations and utilities;
  11. Location of area(s) affected by the flame effect device; and
  12. Types and locations of required fire extinguishers and supplemental fire protection features.